Insurance Document Request Form

This document covers several different types of insurance requests. Please complete (preferably typed, to ensure legibility) the section relevant to your request, then email the document to [treasurer@rusa.org](mailto:treasurer@rusa.org)**. Please allow up to two weeks for the documents to be produced.**

RBA Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

RUSA Region Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Option 1: Request to have a RUSA affiliated club named as additional insured on RUSA’s annual liability policy.*

An RBA affiliated with a club that is putting on RUSA-sanctioned events may have the club named as an additional insured on RUSA’s annual liability insurance policy. This coverage extends only to RUSA-sanctioned events. (Clubs that are putting on non-RUSA events should maintain separate coverage for those events.) The clubs must be organized legal entities. Individuals volunteering on RUSA events are already covered by the insurance.

Legal Name of Club:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address of Club:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Option 2: Request Evidence of Insurance Coverage*

If you wish to provide evidence of insurance to a specific entity, or if a specific entity is asking you to provide evidence of insurance, please complete this section.   This type of document is most typically required by the owner of a location that is playing host to an event or is otherwise allowing you to use a location with a significant impact or for an extended time period, who wishes to be assured that you are carrying insurance.   This document provides no coverage to the recipient of the document; it is merely proof that you have coverage.

Name of entity:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Name of entity:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address of entity:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Address of entity:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Option 3: Request to have 3rd party named as additional insured on RUSA’s liability policy.*

If a 3rd party is requesting that you name them as an additional insured as required via a written contract or other legal document such as a National Park Service permit, etc., please complete this section. When requesting coverage for a 3rd party, please provide the document evidencing the requirement.

Name of entity:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Name of entity:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address of entity:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Address of entity:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_